

MARSHFIELD DEVELOPMENT REVIEW BOARD

Meeting Minutes • Thursday, January 8, 2015 • 7:00 p.m., Old School House Common

DRB members present: James Arisman (Chair), Gary Leach, Jenny Warshow, and Les Snow. Absent: Michael Schumacher. Also present: Bob Light (Zoning Administrator), Barbara Burkhalter (recording secretary), Cam Wrisley, Rich Phillips, and Arthur Gilman.

The DRB members reviewed and accepted the Wrisley map (the mylar was turned in to the Town Clerk); James Arisman will sign off on the mylar, with approval from the other members.

The DRB members reviewed and approved the minutes of meeting dated October 9, 2014.

Application for a conditional use permit for the Town of Marshfield to install a bus shelter at the Old Schoolhouse Common, 122 School Street. Parcel LD006:

At 7:15 p.m., with a quorum present, James Arisman opened the hearing to review the Town of Marshfield application. All parties intending to testify were sworn in. Rich Phillips was there on the behalf of the Selectboard and gave a summary of the project.

- The bus service has been in place for about two years, but there is no shelter for the passengers and the Old Schoolhouse Common (OSC) building is not open at 6:00 am
- The Town received a grant from the Agency of Transportation for the shelter
- The proposed location is next to the sign by the road; this is the best location in regards to the flood plain and to help discourage vandalism by its placement by the road with the nearby street light
- The school bus uses that location, as well, to pick up and drop off students, so it will be available for the children
- The shelter must meet the ADA requirements
- The shelter is an accessory building that will be less than 100 square feet, but the proposed location is in a flood district, so a Conditional Use Permit is needed
- Because it is an accessory building related to parking, it does not have to be above the 100 year flood plain
- Exhibit #1: picture of the proposed large timber frame structure
- The plans show the proposed 3-sided shelter to be 6' x 6' built using posts bolted on a 6" concrete slab; it will have a regular metal roof and tempered glass sides
- There will be a solar panel on top and solar powered light inside. No cables or power from the OSC will be needed
- Hopefully having a bus shelter will encourage more people to use the bus

The ZA said that the State requested a copy of the permit and responded with a letter of guidelines; he has no concerns regarding the project.

At 7:43 p.m., there being no further testimony or questions, the hearing was closed. The DRB will issue a written decision within 45 days.

At 7:45 p.m. James Arisman made a motion for the DRB to enter closed session to deliberate the pending applications, Les seconded the motion, and all were in favor. The DRB entered deliberative session.

At 8:45 p.m. James Arisman moved to adjourn deliberative session, Les seconded the motion, and all were in favor. The DRB returned from deliberative session.

At 8:46 p.m. James Arisman moved to adjourn the meeting, Les seconded the motion, and all were in favor. The meeting was adjourned.

Respectfully submitted,
Barbara Burkhalter
Final
Approved May 14, 2015